

## **Member Service Supervisor I – West Region**

**Job Reference #:** 2022-2

**Closing Date:** 12pm on Friday, January 28, 2022

**Primary Location:** Debden and Big River

### ***Position Description***

Diamond North Credit Union is currently recruiting for a Member Service Supervisor I, located in our Debden and Big River service locations. Please note that this position is regionally based and will require travel.

The Member Service Supervisor I is responsible for the leadership, coaching, growth and development of the Credit Union's front-line member service team. This team provides members with a variety of cash and non-cash related products and services with professionalism and responds to a variety of member and potential member inquiries. The Member Service Supervisor I works with the Manager of Regional Relationships to implement and monitor the Credit Union's short and long-term goals, plans, and policies and shares in the responsibility for business growth of the branch. The Member Service Supervisor I demonstrates Diamond North Credit Union's vision and commitment to the Credit Union's membership and to co-operative principles.

Diamond North Credit Union is a progressive, member-owned financial institution located in northeast Saskatchewan. Our team of dedicated staff focuses on developing relationships and providing unparalleled service to all of our members and our communities. We offer a competitive compensation package which includes health and dental benefits, plus an employee deposit and loan program, and are proud to match your superannuation contribution up to 7%. Diamond North Credit Union offers an environment that empowers our employees to continuously learn and thrive.

### ***Qualifications***

Diamond North Credit Union is looking for an enthusiastic team player who possesses strong interpersonal and analytical skills. The successful candidate will demonstrate a commitment to continuous development and delivering exceptional service.

A grade 12 diploma or GED and a minimum of 3-5 years of job experience is required. A certificate or other training in leadership or business administration is a definite asset.

Explore additional details about this position and qualification requirements in the Member Service Supervisor I profile document.

### ***How to Apply***

Please clearly state the position and Job Reference Number when applying for this position.

If you believe that you could be the next member of our team, please forward a cover letter, resume and work-related references to [humanresources@diamondbnrcu.com](mailto:humanresources@diamondbnrcu.com), or mail to the address listed below. We thank everyone for their interest, however, only those selected for an interview will be contacted.

Diamond North Credit Union  
Attn: Human Resources  
P.O. Box 2074  
Nipawin, SK

SOE 1E0

P: 306-862-4651

F: 306-862-5595

Email: [humanresources@diamondnorthcu.com](mailto:humanresources@diamondnorthcu.com)